

# Safety Procedures

## Litter Pickup for Volunteers

Hazard Review		
<b>Moving Traffic</b>	<b>Poisonous Plants / Insects /Snakes</b>	<b>Overcrowding of</b>
<b>Animals</b>	<b>Unknown / Unlabeled Substances</b>	<b>Workers</b>
<b>Slip, Trip or Fall</b>	<b>Hidden / Sharp or Broken Objects</b>	

1. Review safety rules and guidelines, appropriate dress and other pre-pickup checks.
2. Park in areas that: provide safe entrance and exit of the pickup area; do not create potential conflicts with other vehicles and equipment operating near the work area; and provide maximum protection for workers getting in and out of the vehicles.
3. Wear appropriate personal protective clothing as described in the “Volunteers Must” section of “Safety Rules and Guidelines for Volunteers” (see backside of this sheet).
4. Take extra precautions to prevent heat and cold stress when working in extremely hot or cold temperatures.
5. Be aware of poisonous plants, insects, snakes, animals and animal waste products and carcasses. It is a good practice to wear long-sleeve shirts, gloves and high-top boots to protect against unforeseen hazards.
6. Know the routes to medical care in case of emergency. It is a good practice to face oncoming traffic while on foot.
7. Be aware of loose material, tripping hazards, uneven ground and other obstructions. Do not pick up in ditches.
8. Allow ample space for each volunteer to work safely.
9. Place tools in safe position so that sharp points are not exposed.
10. Be aware of hidden obstructions that may have sharp edges and broken glass, especially in grassy areas.
11. Be aware of hazardous materials and objects and notify proper authorities (police, your local Adopt-A-Highway coordinator or NCDOT county maintenance office).
12. Use caution when handling trash bags containing broken or sharp objects.
13. Place trash bags where they can be easily retrieved by NCDOT personnel and well clear of roadway traffic.
14. If you dispose of your group’s litter-filled bags, use proper lifting techniques when lifting trash bags.

View the “North Carolina Adopt-A-Highway Safety” video and the “Colorado Meth Lab Waste Recognition” video prior to participating in a cleanup - you can view both videos from our Web site at [www.ncdot.gov/~beautification](http://www.ncdot.gov/~beautification).